Cambridge College
SOUTHERN CALIFORNIA

Student Enrollment Agreement 2021-2022

Autism/Behavior Analyst (MEd)

Cambridge College at Southern California
Office and Mailing Address: 9469 Haven Avenue, Suite 210, Rancho Cucamonga, CA 91730
909.635.0250 • california.cambridgecollege.edu

Location of Classrooms: Chaffey College, 5885 Haven Avenue, Rancho Cucamonga, CA 91730

STUDENT INFORMATION

Last name _____ First name _____ Middle name _____

Date of birth _____

Address _____ Apt _____

City _____ State _____ Zip code _____

Country_____ Social Security number _____

Telephone _____ ☐ mobile ☐ home ☐ work

Alternate telephone _____ ☐ mobile ☐ home ☐ work

E-mail _____ ☐ personal ☐ work

EDUCATIONAL PROGRAM INFORMATION

This agreement is for the duration of the Master of Education program:

Total 38 credits *Major:* Autism/Behavior Analyst

Approximately 6 terms to completion studying full-time (3 terms/year)

Program start date _____/_____/_____

Scheduled completion date _____/_____/_____ ☐ full time study ☐ part time study

Please note: The actual completion date cannot be determined in advance. The length of time to complete a program is influenced by each student's life circumstances and the intensity with which they choose to pursue their studies.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Cambridge College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, diploma, or certificate you earn in Cambridge College's educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree, diploma, or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Cambridge College to determine if your credits or degree, diploma, or certificate will transfer.

To sit for the BCBA examination, coursework completed in this program must be reviewed by the BACB for required content for the minimum amount of instructional hours. The BACB will only make determinations about the acceptability of non-verified coursework as either (a) part of a formal application for exam or (b) an independent application for coursework evaluation.

AUTISM/APPLIED BEHAVIOR ANALYSIS (MEd)
Estimated Total Cost of Attendance 2021-2022
Cambridge College at Southern California

Estimated Schedule of Total Charges for ENROLLMENT/FIRST TERM

Application fee, non-refundable . . . . . $ 50
Tuition, first term, full time: 12 credits x $567/credit; refundable. . . . . $ 6,804
Student Tuition Recovery Fund (STRF) $0 per $1000 of institutional charges (as of time of publication; subject to change); non-refundable. . . . . $ 0
First term total institutional charges. . . . . total $ 6,854

Estimated Schedule of Total Charges for ENTIRE PROGRAM

Application fee, non-refundable . . . . . $ 50
Tuition, entire program: 38 credits x $567/credit; refundable $21,546
Student Tuition Recovery Fund (STRF) $0 per $1000 of institutional charges (as of time of publication; subject to change); non-refundable. . . . . $ 0
Graduation fee (degrees and certificates) . . . . . $ 125
Total estimated institutional charges . . . . . $ 21,721

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE (FIRST TERM) . . . . $ 6,854
ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM . . . . . $ 21,721
TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT . . . . . $ 6,854

Estimated Personal Expenses, per term, non-refundable	
Books, supplies, and equipment	$ 250
Room and board	$ 6,272
Transportation and other expenses	$ 900

Estimated Personal Expenses: Cambridge College does not offer or charge students for textbooks, supplies and equipment, room and board, or transportation. The figure provided is for students to estimate their personal expenses on a term-by-term basis. This is not figured into the Enrollment/First Term or Entire Program cost estimates.

Please Note, Regarding Cost Estimates Provided Above

- Enrollment/First term charges include application fee (non-refundable) and tuition (refundable) for one term of typical full-time study, 12 credits.
- Tuition figures provided reflect 2021-2022 tuition rates. All rates are subject to change and all students pay current rates.Therefore tuition rate may change over the period of an academic program.Tuition may be refunded (see Refunds and Repayment).
- The optional payment plan service charge of $60/term (non-refundable) is not included in calculations above.
- Entire Program Tuition Cost includes: admission fee, tuition, and graduation fee.

Student Tuition Recovery Fund Disclosures

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) ***if all*** of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

Continued

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment *if either* of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are not paid by any third-party such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to receive or mitigate economic losses suffered by students in educational programs who are California residents or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education.
You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There as a material failure to comply with the Act of this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgement against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Billing of Tuition. Bills are mailed at least 30 days prior to the start of each term. Payments are to be remitted on or before the due date indicated on the statement (this date is typically one week prior to the term start date). Always refer to your account online for the most up to date balance information.

Late Payment Fee. Students will be assessed a late payment fee if acceptable payment arrangements are not made by the due date indicated on the statement. Acceptable payment arrangements include payment in full, pending financial aid, approved third-party billing (i.e. veterans) and an active and current payment plan with the Bursar's Office.

More About Tuition, Payment and Refunds. Please see the Academic Catalog, pages 23-29.

STUDENT'S RIGHT TO CANCEL

You have the right to cancel or withdraw and receive a refund of 100% of the amount paid for institutional charges, less the STRF of $0.00, and a reasonable deposit or application fee not to exceed $250, through attendance at the first class session, or the seventh day after enrollment, whichever is later, if notice of cancellation is received on or before the ***right to cancel date***. See table below.

First Term of Enrollment, 2021-2022 Academic Year	Application Deadline	Classes Begin	Right to Cancel Date
Fall Term 2021	Sept 1, 2021	Sept 7, 2021	Sept 14, 2021
Spring Term 2022	Jan 14, 2022	Jan 18, 2022	Jan 25, 2022
Summer Term 2022	June 7, 2022	June 6, 2022	June 13, 2022

To cancel, students must submit a written and signed notice of Withdrawal Form to the Registrar's Office by the ***right to cancel date above.*** The Withdrawal Form can be downloaded from www.cambridgecollege.edu/resources/student-forms.

Students are not required to purchase books, supplies or equipment through Cambridge College, and the College does not offer student housing or transportation. Therefore these expenses cannot be refunded by the College.

REFUNDS & REPAYMENT

Students who withdraw from Cambridge College after having paid the current term charges or receiving financial aid are subject to the following refund and repayment policies.

Federal guidelines mandate that tuition, fees, and other related charges are prorated based upon each student's enrollment status. *Tuition and fees may be refunded. No other charges are refundable.*

REFUNDS & REPAYMENT—STUDENTS RECEIVING TITLE IV FINANCIAL AID

Exit Counseling. All borrowers of federal student loans must complete federally mandated exit counseling when graduating or dropping to less than half-time enrollment status. Exit counseling prepares students for repayment. Students must do the exit counseling in its entirety, with complete and correct information; otherwise the degree, diploma, and official transcripts will be withheld.

To complete the exit interview online, go to www.studentloans.gov, and click on Exit Counseling.

Repayment of Federal Funds. Students receiving federal financial aid, who withdraw from the College or stop attending all classes during a term before more than 60% of the term has elapsed, are subject to specific federal regulations.

The amount of Title IV aid that you must repay is determined by the federal formula for return of Title IV funds as specified in Section 484B of the Higher Education Act.

The amount of Title IV aid that you earned during the term before you withdrew is calculated by multiplying the total aid for which you qualified by the percentage of time in the term that you were enrolled (college work-study not included).

Your disbursement or repayment owed:

- If less aid was disbursed to you than you earned, you may receive a late disbursement for the difference.
- If more aid was disbursed to you than you earned, you will be billed for the amount you owe to the Title IV programs and any amount due to the College resulting from the return of Title IV funds used to cover College charges.

Cambridge College will return the unearned aid to Title IV programs as specified by law.

Students who have received federal student financial aid funds are entitled to a refund of any moneys not paid from federal student financial aid program funds (see below).

COLLEGE REFUND POLICY

Date of Withdrawal	Refund
Before add/drop deadline (within first two weeks of term)	100%
During third week of term	75%
During fourth week of term	50%
During fifth week of term	25%
Thereafter	0%

Title IV and state scholarship recipients are subject to different refund/repayment calculations (see below).

Date of Withdrawal from Intensive Courses	Refund
Before course starts	100%
During and after week one	75%
During and after week two	25%
Week three and thereafter	0%

RESPONSIBILITY FOR LOAN

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any funds refunded to the loan provider, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.

The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

PAYMENT SUMMARY: AUTISM/BEHAVIOR ANALYST (MEd)

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TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT . . . . . $ 6,854

Of the charges included in these summary figures, tuition is refundable. The application fee and STRF are not refundable.

CATALOG • QUESTIONS • COMPLAINTS • SIGNATURES

The Cambridge College Academic Catalog is provided online at www.cambridgecollege.edu/academic-catalog. A paper catalog is available on request from the Cambridge College Southern California office.

Prior to Signing this enrollment agreement, you must be given a catalog or brochure and a school performance fact sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the school performance fact sheet relating to completion rates, salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's initial: _____ **I certify that I have received** the catalog, School Performance Fact Sheet, and information regarding completion rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact Sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Post Secondary Education at 2535 Capitol Drive, Suite 400, Sacramento, CA 95833 or P.O. Box 980818, West Sacramento, CA 95798-0818 • www.bppe.ca.gov, • toll-free telephone number 888.370.7589, • fax 916.263.1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Post Secondary Education by calling 888.370.7589 toll free or by completing a complaint form, which can be obtained on the bureau's internet web site www.bppe.ca.gov.

The enrollment agreement is legally binding when signed by the student and accepted by the institution.

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

_____

Student signature Printed name Date

_____

Authorized College signature Printed name Date

Signature indicates institutional acceptance of this enrollment agreement.